

Agenda for The Arc of Benton County Board of Directors Meeting

Sept. 19, 2023, 7:00 – 8:30 PM

Location: Remote access via

Google Meet joining info

Video call link: <https://meet.google.com/qto-gjmz-wvr>

Or dial: (US) +1 405-355-2267 PIN: 944 067 605#

Attending: □ Victoria Bassingthwaite □ Henry Cansler □ Chris Eberhart
□ Joel Goodwin □ Cody Gotchall □ John Gotchall
□ Sally McCallum □ Rahul Shah □ Diane Scottaline
□ Rachel Stalter

Mission: *The Arc of Benton County provides advocacy and programs to enrich the lives of people with intellectual and developmental disabilities and their families.*

Agenda:

1. Old Business:

- a. **(A) Minutes from Board Retreat. Please review and comment as needed before the meeting.** (JG)
- b. **(I) ED Report: see attached.**
- c. **(I) Finance Committee:** See Financial Statement (FYI). No interval Finance Committee meetings to report. As discussed at the Board Retreat, we will uncouple finance committee and board meetings to allow deeper analysis. (JG/RS)
- d. **(I) Financial Policies and Procedures final (attached to invitation)** (JG)
- e. **(I) Awareness Campaign Report** (DS)
 - i. **Van Wrap**
 - ii. **Video Loops in Stores**
 - iii. **Focus year-end fundraiser**
 - iv. **(A) Swag: Name tags, Biz cards, Clothing**
- f. **(I) Capital Campaign/Clubhouse** (DS)
 - i. **(D) Latest version 1-pager for comment (Draft attached)**
 - ii. **(I) Progress on structural engineering report and project budget**
 - iii. **(D) Solidifying the project** (JG)

2. New Business

- a. **(I) Selling house: Timeline** (DS)
- b. **(D) Social Event Opportunities:** We would like to keep the Board informed of upcoming opportunities to mingle with staff, volunteers and participants. (JG)
 - i. Be visible, appreciative and observant.
 - ii. Caution: triangulation. Advise direct communication or facilitated conversation.
 - iii. Fall Festival: Sept. 24-25.
 - iv. Friends and Family: TBA
 - v. Talent and Fashion Show: Nov. TBA

- vi. Community events (let us know)
- c. **(A) Best times/dates** (JG)
 - i. **Board meetings** (3d Tuesday, 7 PM. Discuss in-person/hybrid)
 - ii. **Finance Committee** (interested parties)
- 3. **Debrief this meeting:** What went right, what would you like me (us) to do differently?
- 4. **Adjourn.**